

Standard Operating Procedures:

- The Steering Committee meets face to face prior to the annual conference and at least twice through telephone/video-conferences during the year.
- The term of the Steering Committee is 2 years. All members are renewable.
- The Project Management Group meets at least every 2 months through telephone/video-conferences
- The term of Project Management Group is 2 years. All members are renewable.
- The working groups define the frequency of their meetings and how they implement their work.
- The term of the working groups is the time at which the project has achieved its objectives.
- Members of the working groups and the Steering Committee speak on their behalf and do not on behalf of their employers. This is stated in all documents published by the platform.
- All discussions are carried out in good faith and transparency.
- If needed, confidentiality disclosure agreement may be established on an ad hoc basis.
- Participants declare their interests.
- Public communication is performed using disclaimers.
- Terms of reference are made publicly available on the ACCELERATE website.